



Staff Analysis and Report to the Board

Board Meeting: March 19, 2019
Senior Lead: Liz Large, Interim General Counsel
Department Lead: Joe Crelier, Director of Risk Management

SUBJECT: Policy Revision and Update: 6.50.010-P Off-Campus Activities

Rescinds
6.50.020-P Foreign Study Programs

Following Policy Adoptions, review of the related Administrative Directives

I. BACKGROUND

- a) This policy was created in 2002 and has not been updated since that time. Ongoing policy updates by the Board implementing several of the Whitehurst report recommendations. The current language in this policy is not direct enough in addressing professional boundaries and conduct between staff and students.
- b) Current policy language is not direct enough in addressing issues around non-district sponsored off-campus activities.
- c) The existing policy can allow for inequitable impacts from school-sponsored events.
- d) The current policy requires the board to approve out-of-state travel. Some local off-campus activities are "out of state" due to Portland's proximity to southwest Washington. Board review of longer-distance trips provides an additional opportunity for oversight and assessment of equity in off-campus activities.
- e) The proposed revised policy sets expectations relating to approvals and restricts off-campus activities that result in reduced student participation due to financial burden or travel to destinations with discriminatory policies or practices.
- f) Updating this policy provides an opportunity to rescind one Policy and review related Administrative Directives to address redundancy or unnecessary content.
- g) The proposed revised policy makes a number of substantive modifications from the January 8 proposed policy, including communicating district expectations that the continuity of curriculum be assured for students remaining on campus and outlining an approval process, requires accommodations for students; deletes the five-day limit on trips in the previous proposed amendment.

II. RELATED POLICIES/BEST PRACTICES

- a) References pending Professional Conduct Policy
- b) References Civic Use of Buildings 3.30.010-P and 3.30.11-AD

- c) References 3.30.035-P Distribution of Materials and Information to Students
3.30.038-AD
- d) Corresponding Administrative Directives

III. ANALYSIS OF SITUATION

- a) Revision of the Off-Campus Activities policy is timely and appropriate. The District is committed to changes that improve the safety of students and guidance to schools, increase equitable access to and impacts of school-sponsored off-campus activities, and incorporate recommendations of the Whitehurst report.

IV. FISCAL IMPACT

- a) No direct fiscal impacts are expected.

V. COMMUNITY ENGAGEMENT

- a) Draft policy has been posted on PPS website and discussed at six public meetings of the Policy and Governance Committee, and two regular Board meetings. Significant public input was received.
- b) Internal stakeholder input has been received from Risk Management, General Counsel, Chief of Schools, and attendees of the Board Policy and Governance Committee.
- c) Two communications about the policy changes have been sent to administrators to be shared with school communities.
- d) A First Reading/Introduction of this policy was completed on December 11; during the 21 day Public Comment period an amendment had a First Reading/Introduction on January 8. On February 11, the Policy & Governance Committee Chair proposed revisions to the proposed and amended policy, and on February 21, the Policy & Governance Committee recommended that the Board replace the December 11 policy and the January 10 amendment with the newly revised February 11 policy.

VI. TIMELINE FOR IMPLEMENTATION/EVALUATION

- a) Policy effective upon passage by the Board unless otherwise noted
- b) Immediate messaging the school administrators and communication to school communities
- c) Updates to corresponding Administrative Directives within 90 days

VII. BOARD OPTIONS WITH ANALYSIS

1. Approve the policy in its current iteration.
2. Approve the policy after changes are made based on public, Board, and staff comment.
3. Reject the policy and require further revision with stakeholder engagement.
4. Reject the policy.

Proposed package of modifications – for Board consideration, including February 11, 2019 amendments to 6.50.010-P, Field Trips, Foreign Travel, and Other Off-Campus Activities

1. Remove references to the rescission of the Administrative Directives (AD) in the staff report. The Board does not create or rescind ADs. When a policy is changed, the Superintendent and staff update the Administrative Directives to align with the policy changes and may consolidate or reorganize ADs to improve clarity and access to related information.
2. In the Board resolution adopting the final policy modifications, add the following:
Create an 8th Grade Capstone Advisory Group to catalogue current capstone programs and share information and explore ways to expand experiential learning opportunities across PPS for all students in middle grades, and to assist with the identification of barriers and logistical considerations that will inform PPS staff as they develop a long-term plan a consider this component as part of ongoing work related to Middle School Redesign.
3. Strike current language in (2) and replace with the following:
District staff responsible for overseeing extended travel must notify building

